



**TOWN OF TOLLAND**  
**APPLICATION FOR HOME OCCUPATION, \$25 Fee**  
 Section 17-5 of the Zoning Regulations

<b>Property Information</b>	
<b>Property Address:</b>	_____
<b>Property Owner:</b>	_____
<b>Zone:</b>	_____

<b>Applicant Information</b>	
<b>Name:</b>	_____
<b>Address:</b> (if different than above)	_____
<b>Phone Number:</b>	_____
<b>Email Address:</b>	_____

<b>Proposed Activity</b>
<b>Proposed Home Occupation</b> (include equipment to be used and stored on the premises):
<b>Occupation to be conducted in:</b>
<input type="checkbox"/> Dwelling <input type="checkbox"/> Accessory structure <input type="checkbox"/> Other: _____
<b>Total square feet used for occupation:</b> _____ <b>% of floor area of structure used for occupation:</b> _____
<b>Number of resident employees:</b> _____ <b>Number of non-resident employees:</b> _____
<b>Describe proposed changes to the structure?</b> (building plans may be required)
<b>Describe proposed changes to the site?</b> (a site plan may be required)

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

*No outside storage of materials is permitted. A separate zoning permit is required for a sign.*

**OFFICE USE ONLY**

Zoning Officer Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
 Comments: \_\_\_\_\_

Fire Marshal Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
 Comments: \_\_\_\_\_

### **Section 17-5. Home Occupations.**

Home occupations shall be permitted as an accessory use the RDD, WRDD and VCZ zones and in existing dwellings in any zone, subject to the following requirements:

- A. A home occupation shall not change the residential character of the principal dwelling or lot.
- B. A home occupation shall be carried on by the inhabitants of the principal dwelling and shall involve the employment upon the premises no more than 1.5 full time equivalent (FTE) employees, not residing in the dwelling.
- C. If the home occupation is conducted in the principal structure, it shall not occupy more than twenty-five percent (25%) of the total floor area of the principal dwelling (excluding attached garages) or 500 square feet, whichever is less.
- D. If the home occupation is conducted in an accessory building, such building or area occupied shall not exceed five hundred (500) square feet.
- E. A home occupation shall require a home occupation permit to be issued by the Zoning Enforcement Officer.
- F. A home occupation shall not store any materials or products outside.
- G. Visits by clients, patrons and/or associates shall not exceed that normally and reasonably occurring for a residence.
- H. No vehicular traffic shall be generated by the home occupation in greater volume than would normally and reasonably be expected in a residential neighborhood.
- I. A home occupation may conduct retail sales from the principal structure of only those goods produced on the premises; except for telephone or mail-order sales, sales of goods not produced on the premises shall only be permitted if customers do not come to the premises.
- J. Automobile, boat or other vehicle repair or painting shall not be permitted as a home occupation.
- K. A home occupation shall not create any objectionable noises, odor, vibrations or unsightly conditions or create health or safety hazards.
- L. A home occupation shall not create interference with radio and television reception in the vicinity.
- M. Signs associated with a home occupation shall be limited to one professional identification sign per lot or principal dwelling, such sign not to exceed three square feet.

### **17-2.A.**

- 5. Off-street parking facilities for the use of the occupants of the premises and their guests, in accordance with Article XVII, provided that no more than one commercial vehicle, other than a passenger car, shall be regularly parked on the premises.