

**TOLLAND ENERGY TASK FORCE
MEETING MINUTES
January 4, 2012 – 7:00 P.M.**

Energy Task Force Present: Mark Summers, Dave Bergeron, Sam Adlerstein, David Crowell, Mark Riesbeck, Anji Seth

Liaisons Present: Beverly Bellody (Town), Chris White (School)

Meeting was held at Hicks Memorial Municipal Center Community Room

Mark Summers called the meeting to order at 7:03 PM

Approval of Minutes: Moved Dave Bergeron, Seconded, David Crowell, to approve December 7, 2011 Minutes

William Guzman, Superintendent of Schools was in attendance. Mr. Guzman said during a meeting with the Town Manager there had been discussion concerning the potential of retrofitting the Middle School or Intermediate School with geothermal. The Town Manager had suggested that Mr. Guzman meet with the Energy Task Force. Beverly explained the process that the Town went through with the Hicks Memorial Municipal Center. She stated that the early HVAC System Analysis was extremely helpful in determining the final outcome of the geothermal retrofit. During the discussion it was noted that there was a grant opportunity from OPM. The funds are from the remaining ARRA monies that were not allocated and needed to be utilized by June 2012. It was felt that a grant application should be submitted for an energy audit of the Middle School. This would be the beginning of the assessment process of the building and perhaps could help determine the best energy alternative solution. Beverly will start the process by requesting a Resolution approval from the Town Council at their January 10, 2012 meeting. The grant application is due January 20, 2012.

HVAC Upgrade Status at the Hicks Memorial Municipal Center & Library

Beverly reported that the wells have been completed and piping has started within the building. The major focus is on the Library section of the building and the ductwork and lighting should take another month.

Geothermal – Permanent Information Sign

Mark Summers felt that a permanent informational sign should be installed at the end of the project noting that the Town Hall is a “geothermal building”. The sign could be similar to the one that Mark designed and is on display in several parts of the building.

Parker School Review – (schedule date)

No date was determine.

Fire Department Meeting

Dave Bergeron stated that he was waiting to receive plans of the Fire Department. Beverly stated that she has checked and was not able to get a copy set of plans. She stated that the Director of

Public Works would be willing to meet Dave and show him around the building. Beverly will confirm schedules with Dave and Clem.

Energy Cap Software

Members present felt strongly that the Energy Cap Software will prove beneficial to the Town. Chris White explained that the Town could not piggy-back on the school's software and would have to purchase and run their own program. Chris said he would get a cost to Beverly so the Town could include it their budget.

Subcommittee Reports

No Reports

Publications – LED's

Mark stated that he had recently purchased some new recess LED lights. He was very impressed with the lighting quality. He said he would put an article together on the LED lights.

Meeting Adjourned: 8:20 PM