

**Tolland Energy Task Force
Meeting Minutes
6th Floor Town Council Chambers
December 7, 2011**

Energy Task Force Present: Dave Crowell, Mark Summers, Mark Riesbeck, Sam Adlerstein, Letitia Naigles

Liaisons Present: Beverly Bellody (Town), Chris White (BOE)

Chairperson Mark Summers called to order at 7:05

Approval of Minutes: Due to lack of quorum, no minutes for the October 5, 2011, and November 2, 2011 was cancelled due to storm.

Approval of 2012 Meeting Schedule: 2012 Schedule approved unanimously.

HVAC Upgrade Status at the Hicks Memorial Municipal Center & Library

Beverly Bellody provided a summary of the work to date. She said despite the weather related delays the contractor is on schedule. All the geothermal wells have been drilled and the Library roof should be completed by the end of next week. She said the whole parking lot should be available to the public by next week. The real challenge will be shifting people around the building once the new duct work and heat pumps are being installed. Mark will provide update to Jamie from the Patch.

Beverly reported that Geothermal Heat Pump Rebate was submitted to the CT Clean Energy Fund. She said according to the guidelines, the project must be complete and operational by April 2012. If the full geothermal system is not operational by that date, the Town may receive a prorated rebate.

Members discussed installing a permanent sign on the geothermal project once the project is completed.

Parker School Review – Schedule Date

Bill Leahy from Eastern with students auditing TIS, and at same time will audit Parker Building. Taskforce members are welcome to participate and see how they do an energy audit. Chris will let us know the date, sometime mid January.

There also was a discussion about holding the next meeting at Parker School so members could view the school and gain understanding energy improvement opportunities for improvement. Beverly will check on room availability.

Fire Department Meeting

Plan forward: Initiate dialogue with Fire Department to establish training and education plan for staff and end-users.

Energy Cap Software

The members felt that the Energy Cap Software would be a real benefit to the Town. The Public Works Department would be the best location for the software. The Human Services Department is currently entering data on an excel spread sheet, however they may be unable to recognize potential problems as they are not familiar with each Town building and its unique operation characteristics. The Director of Public Works would be able to look at trends, identify opportunities for energy savings and spot potential energy losses. TEFT recommends that this be purchased as an item in the facilities budget with responsibility in Public Works' budget.

Mark will call the Public Works Director and discuss the recommendations ask him check out energycap.com

Subcommittee Reports

None

Other Items:

Letty reported that Bryan Hurlburt not yet responded about energy fair. Will most likely need to wait until redistricting done.

Solar discussion: It would be useful to start thinking of where good solar site would be. No actions taken at this point.

We were three points short of 200 to get two arrays, Letty will verify Tolland's number which was reported as 197. Once the 200 mark is reached, Chris recommends site the panels at TMS on three bay garage roof.

Beverly reported that residents who did not have power restore until after noon on Saturday (11/5/11) may qualify for a CL&P credit between \$100-\$200, residents can register for this credit at cl-p.com.

Adjournment

Motion to Adjournment approved at 8:30