

**Tolland Energy Task Force
Meeting Minutes
September 1, 2010**

Energy Task Force Present: Mark Summers, Michael Gannon, Letitia Naigles, Mark Riesbeck, David Scotti, David Bergeron, David Crowell, Joel Baker, Anji Seth, George Roberts

Liaisons Present: Beverly Bellody (Town), Chris White (BOE)

Others Present: None

Meeting was held at Hicks Memorial Town Council Chambers

Mark Summers called to order: 7:00PM

Approval of Minutes: Mark Summers moved to approve the August 4th minutes.
Discussion: None. All were in favor

Geothermal Design Status

Mark Summers and Beverly Bellody will be meeting with the design firm soon to review progress on the version 4.5 design.

Roof Grant

Steve Werbner has asked the design firm to evaluate the impact on the sizing of the geothermal system for the town if the roof is replaced as part of the project and if an addition to the library was made in the future. This information will be used to ensure that all building upgrades are made in a logical sequence to ensure proper geothermal system sizing and reduce the need for multiple modifications to the roof in the event a second story is added to the library.

10% Energy Reduction Plan

As part of the CT Clean Energy resolution, Tolland is required to reduce annual electricity consumption by 10%. A brief discussion was held to target ideas for meeting a 10% reduction target. Ideas included targeting the highest energy consuming buildings and looking at what has been done in other towns. It was agreed that this topic should be included as part of one of the TETF sub-committees for further review and a proposal.

Number of Solar Installations in Town

TETF would like to determine the number of solar installations in town so that we can take credit for them as part of the CT Clean Energy fund. Mark Summers checked with the Town Assessor and confirmed that there are no accurate records of the number of solar installations in town. Beverly Bellody will check with the building department to see if they keep records of solar installations.

Publications

David Bergeron will write the next TETF article for the Tolland Monthly magazine which will cover how to select an electricity provider.

Subcommittees

The following subcommittees were formed and the TETF members present volunteered as follows:

- A) Publications, Communication, Education
Letitia Naigles (Chair), Mark Riesbeck, David Crowell, Anji Seth

- B) Technologies and Infrastructure Analysis
Michael Gannon (Chair), Joel Baker, David Bergeron, George Roberts,
Mark Summers, David Scotti

- C) Funding Development
David Scotti (Chair), Letitia Naigles, Beverly Bellody

Each subcommittee will meet as needed and will provide an update at the monthly TETF meetings. Members that were not present at this meeting should contact the chair of the subcommittee to which you wish to be assigned.

General Progress

Letitia Naigles noted that the EPA letter which is part of the CT Clean Energy commitment will be signed by Steve Werbner next week. After acceptance, the town will be eligible to receive one free Solar PV panel. Further discussions are needed to determine an appropriate location for installation.

Roger Smith from the West Hartford Energy Task Force will speak at the next TETF meeting. A list of questions was generated that will be sent to him in advance of the meeting.

Celebrate Tolland Festival will be held on September 25th at the High School. TETF will have a booth which will include literature about energy conservation, copies of previous TETF articles, clean energy signup, a solar panel demonstration (D. Bergeron) and an overview of the geothermal plan for Town Hall.

Anji Seth is currently reviewing UConn candidates for the internship position.

Attendance

Mark Summers will contact TETF members who have not attended meetings recently to determine if they wish to remain on the task force.

Meeting Adjourned: 8:20 PM

Respectfully submitted,
George Roberts