

# AGENDA

## TOLLAND WATER COMMISSION

HICKS MEMORIAL MUNICIPAL CENTER  
Conference Room A– 2<sup>nd</sup> Level

August 11, 2010 – 7:00 P.M.

1. Call to Order
2. Public Comment
3. Approval of Minutes from July 14, 2010 Regular Meeting
4. Staff Report – Jennifer Usher, P.E., Town Engineer & Public Works Administrator
  - Status of Well #1 repairs and related issues
  - Tank inspection report & findings
  - Service requests and status
  - General system status and requirements
  - Seminar review
  - Fire Protection billing
  - Hydrant water theft
  - Water conservation/conditions affecting supply
  - Other issues
5. Delegation of responsibilities to the Town Engineer & Public Works Administrator, Jennifer Usher, for decision making for routine and emergency matters, as well as designation as the Tolland Water Commission Liaison.

#### Draft Resolution:

Jennifer Usher, Town Engineer & Public Works Administrator, shall be the principal point of contact for the Tolland Water Commission's operational contractor, the Connecticut Water Company, regarding day by day operational issues germane to the operations of the Tolland Water System. Additionally, the Town Engineer shall be contacted, along with other Town Staff that have also been designated as specific contacts for emergency and all other purposes.

6. CL&P service at Well #1 – Dick Symonds, Vice Chair
7. Status of Diversion permit/follow up meeting with DEP – Gene Koss, Chair
8. Budget – Glenn MacDonald
  - Review of Town Council presentation
  - Long term needs
  - Capital budgets – five year and long term
9. Rate base strategy and schedule
10. Discussion of long term requirements
  - System
  - Routine service
  - Security
11. Annual report to the Town – Dick Symonds, Vice Chair
12. Other Business
13. Adjournment