



Tolland Public Library Foundation, Inc.
Meeting of the Board of Directors
Agenda – November 14, 2011

1. Call to Order

September 12, 2011, 7:30 PM at Tolland Public Library, Program Room

2. Attendance (✓ = present; T = present by telephone)

Linda Byam	Kate Farrish	Betty-Lou Griffin	Agata Herasimowicz	
Mary Jo Leahy	Roger Leege	Barbara Pettijohn	Dani Titterton	Eric Weiss

3. Welcome new Library Director – Barbara Pettijohn, began today

4. Welcome Al Wooster, Apex Investment Management. Presentation on our portfolio/performance

5. Review/Approval of Minutes – September 12, 2011

6. Reports of Officers

A. **President:** Linda

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B. **Vice President:** Mary Jo

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C. **Treasurer:** Eric

- Current balances:
 - TPLF Main Operations = \$ _____
 - TPLF Book Fund = \$ _____
 - TPLF LT Endowment = \$ _____
 - Schwab Endowment account = \$ _____ (Copy of monthly statement provided)
 - Recent donation income and Foundation Expense report
- Checking account that allows more than three transactions per month
- Board Authorizations in General; keep a log of chronologically numbered resolutions board resolutions/votes?

D. **Secretary:** Kate

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7. Committee Reports

A. **Library Director:**

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B. **Eaton-Dimock-King Authors Series:** Chair, Kate; Mary Jo

- Dennis Horgan update

C. **Public Awareness Committee:** Chair, Betty-Lou; Kate

- “Good News” letter to Sue King and Family (Linda to write this)
- Continue United Way publicity



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D. Finance Committee: Eric, Linda

- No report

E. Marketing Committee: Dani, Mary Jo, Linda

- Status of Marketing Plan
- Nook Drawing tonight/Nook Winner publicity
- Next steps?

F. Technology Committee: Roger, Linda

- Update on AV Media Center
- Review migration to windows 7 networking capability

G. Year of the Young Adult Committee: Kate; Mary Jo, Dani, Ginny, Linda

- Student-Athlete update
- Ideas for next event?
- AWE After School Edge Demo
- Book Voyagers update?
- Young Adult Author visit update?
- Vote on any grants?

8. Items for review, discussion and action by the Board

- More permanent gift to honor Barbara (in conjunction with Friends). Discuss with Mary Anne; Betty-Lou has ideas (travel section)
- Review Goals Document
- Any other new items

9. Special items/ New Business

10. Announcements

- Our next regular meeting – ? Need to set meetings for 2012 year (Jan, April, June, Sept, November)

11 Adjournment – before 9:30 PM