



Tolland Public Library Foundation, Inc.

**Meeting of the Board of Directors
Agenda - June 14, 2010**

1. Call to Order- June 14, 2010, 7:30 PM at Tolland Public Library Program Room

2. Attendance (✓ = present; T = present by telephone)

Phil Bognar	Barbara Butler	Linda Byam	Betty-Lou Griffin	Christine Hutton
Mary Jo Leahy	Perne Maynard	Heather Ricker-Gilbert		Eric Weiss
Committee members: Kate Farrish				

3. Review/Approval of Minutes – May 10, 2010.

4. Reports of Officers

A. President –

- No items to report

B. Treasurer-

- Current balances:
 - TPLF Main Operations = \$ _____
 - TPLF Book Fund = \$ _____
 - TPLF LT Endowment = \$ _____
 - Schwab Endowment account = \$ _____ (Copy of monthly statement provided)
- Recent donation income and Foundation Expense report
- Annual review (July) of our financial records by the town's financial officer and the Council

5. Committee Reports -

Library Director –

- Library impacts of the Town budget
- Availability of on-line reference tools:
Ancestry Library Edition, NoveList Plus, Consumer Reports Online, Credo Reference
- Future plans for funds from the Eaton /King Endowment
- Progress on cleaning of program room carpet and plastic feet for chairs to prevent carpet damage.
- Any other updates for the Foundation on planned library needs and activities.

Eaton/King Gift Recognition Activity Committee: Heather, Chair; Mary Jo, Betty-Lou, Kate

- Updates to the Eaton gift recognition activities plan and budget for June 19th.
- Review invitation RSVP responses.
- Review “Events of the Day” and timeline
- Proclamations are ready -Town Council and Senator Dodd
- Recognition plaque and preparation of spot to hang
- Library and Program Room setup – Posters and displays, ice water? Video “slide show”
- Options for an authors’ series
- Coordination with the Arts Center and catering firm.
- Perne plans to produce a DVD for the family with Eaton / Dimock / King family history
- Presentation by Apex on June 18 at 1:30 p.m. in the Library Program Room. Al will provide handouts for up to 6 individuals, about a 20-25 minute talk with 5-10 minutes for Q&A.
- How we will describe the amount of the gift and value of the endowment in light of estate not settled
- Other topics related to this activity



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Public Awareness Committee: Betty-Lou, Chair; Kate, Heather
o Plans for communication relating to recognition celebration

Finance Committee – Phil, Eric, and Linda – Schedule time to organize board records including the RPF responses using our file cabinet.

6. Items for review, discussion and action by the Board
- Determine our schedule of meetings for the rest of 2010.
 - Any other new items

7. Announcements-

Our **next regular meeting** - TBD at **7:30 PM** in the Library program room
Agenda-

- Annual financial report to the Council.
- Committee reports on progress for our other activities

8. Adjournment – goal before 9:30 PM