



*Tolland Public Library Foundation, Inc.*  
*Meeting of the Board of Directors*  
*Agenda – March 14, 2011*

1. Call to Order-March 14, 2011, 7:30 PM at Tolland Public Library Program Room

2. Attendance (✓ = present; T = present by telephone)

Barbara Butler	Linda Byam	Kate Farrish	Betty-Lou Griffin
Christine Hutton	Mary Jo Leahy	Roger Leege	Dani Titterton
Eric Weiss			

3. Review/Approval of Minutes – January 10, 2010.

4. Special Business – Welcome to our two new board members Roger Leege and Dani Titterton.

5. Reports of Officers

**A. President:** Linda

- Update on Eaton Estate Activity – no activity
- Update on Newman’s Own Grant – no news yet; will need to vote as a board on spending
- Distribute FOI information received from Mr. Werbner
- Share information from Heather Ricker Gilbert’s local library

**B. Vice President:** Mary Jo

- Records retention – year end financial info

**C. Treasurer:** Eric

- Annual Report based on year end figures, for Board approval. Communication to Town Council.
- Rockville Bank Flex CD possible transfer
- Request to Mark (accountant) to prepare 2010 tax return. All financial information and updated list of directors provided.
- Current balances:
  - TPLF Main Operations = \$ \_\_\_\_\_
  - TPLF Book Fund = \$ \_\_\_\_\_
  - TPLF LT Endowment = \$ \_\_\_\_\_
  - Schwab Endowment account = \$ \_\_\_\_\_ (Copy of monthly statement provided)
  - Recent donation income and Foundation Expense report

6. Committee Reports

**A. Library Director:** Barbara

- Town Budget/Library Budget update
- Renewal of database subscriptions
- Any other updates for the Foundation on planned library needs and activities.

**B. Eaton-Dimock-King Authors Series:** Chair, Kate; Mary Jo

- Next event scheduled: Susan Schoenberger, April 27th

**C. Public Awareness Committee:** Chair, Betty-Lou, Kate,

- Recent publicity to Tolland Community Newsletter and Tolland Monthly
- Thank you letters to be sent to 2010 donors



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- Good News letter to be sent to Sue King and Family

D. **Finance Committee:** Eric, Linda,

- No report

7. Items for review, discussion and action by the Board

- Review Goals for 2011
- Any other new items

8. Announcements-

- Our next regular meeting –**May 9<sup>th</sup> at 7:30 PM** in the Library Program room. Our investment advisor, Al Wooster, is scheduled to give a presentation.
- May need to call a special meeting to vote on Newman's Own Grant spending if approved.
- Additional meetings scheduled for 2011 include: June 13<sup>th</sup> (tentative), September 12<sup>th</sup> and November 14<sup>th</sup>.

9. Adjournment – before 9:30 PM