



Tolland Public Library Foundation, Inc.
Meeting of the Board of Directors
Agenda – May 9, 2011

1. Call to Order-May 9, 2011, 7:30 PM at Tolland Public Library Program Room
2. Attendance (✓ = present; T = present by telephone)

Barbara Butler	Linda Byam	Kate Farrish	Betty-Lou Griffin
Christine Hutton	Mary Jo Leahy	Roger Leege	Dani Titterton
Eric Weiss			
3. Special Business – Photo opportunity for Newman’s Own Grant with guest Alison Haigis
4. Presentation by Apex/Al Wooster on our portfolio. Next review in September or November?
5. Review/Approval of Minutes – March 14, 2011.
6. Reports of Officers
 - A. **President:** Linda
 - Vote to approve \$99 spending on Quickbooks software update
 - Update on Newman’s Own Grant – photos, article, press release
 - Change in By-laws
 - Goals Document
 - B. **Vice President:** Mary Jo
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 - C. **Treasurer:** Eric
 - Mark (accountant) is working on 2010 tax return. 5/15/11 deadline.
 - Current balances:
 - TPLF Main Operations = \$_____
 - TPLF Book Fund = \$_____
 - TPLF LT Endowment = \$_____
 - Schwab Endowment account = \$_____ (Copy of monthly statement provided)
 - Recent donation income and Foundation Expense report
 - D. **Secretary:** Kate
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7. Committee Reports
 - A. **Library Director:** Barbara
 - Newman’s Own purchases
 - Renewal of database subscriptions
 - Any other updates for the Foundation on planned library needs and activities.
 - B. **Eaton-Dimock-King Authors Series:** Chair, Kate; Mary Jo
 - Thanks for a great season! Will commence in the fall.



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C. Public Awareness Committee: Chair, Betty-Lou; Kate

- Newman's own article Tolland Community Newsletter and Tolland Monthly (HEADS UP – TOLLAND MONTHLY DEADLINE IS TOMORROW)
- Were thank you letters sent to 2010 donors?
- Was "Good News" letter sent to Sue King and Family?

D. Finance Committee: Eric, Linda

- No report

E. Marketing Committee: Dani, Mary Jo, Linda

- Status

F. Technology Committee: Roger, Linda

- No report

8. Items for review, discussion and action by the Board

- Review Goals for 2011
- Any other new items

9. Announcements

- Our next regular meeting –**June 13th at 7:30 PM** in the Library Program room. Make decision to hold this meeting or not. Following meeting is **September 12th**.
- Additional meetings scheduled for 2011 include: November 14th.

10. Adjournment – before 9:30 PM