



Tolland Public Library Foundation, Inc.
Meeting of the Board of Directors
Agenda – September 12, 2011

1. Call to Order- September 12, 2011, 7:30 PM at Tolland Public Library, Program Room

2. Attendance (✓ = present; T = present by telephone)

Linda Byam	Kate Farrish	Betty-Lou Griffin	Agata Herasimowicz
Mary Jo Leahy	Roger Leege	Dani Titterton	Eric Weiss

3. Review/Approval of Minutes – June 13, 2011.

4. Reports of Officers

A. **President:** Linda

- Discuss long term plan for EDK Fund Activities - vision for Young Adult initiative; estimates from Ginny; vote on grants
- Review Annual Letter to Council (2011 accomplishments, 2012 budget, appointment requests)

B. **Vice President:** Mary Jo

- New TPLF poster
- Update on Library Director Hiring process (Kate involved too)

C. **Treasurer:** Eric – Thanks!!!

- Current balances:
 - TPLF Main Operations = \$ _____
 - TPLF Book Fund = \$ _____
 - TPLF LT Endowment = \$ _____
 - Schwab Endowment account = \$ _____ (Copy of monthly statement provided)
 - Recent donation income and Foundation Expense report
 - Checking account that allows more than three transactions per month

D. **Secretary:** Kate

5. Committee Reports

A. **Library Director:**

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B. **Eaton-Dimock-King Authors Series:** Chair, Kate; Mary Jo

- Jane Haddam, September 13th, 7:00 p.m.; condition of program room; Perne taking pics and videotaping; bakers
- November Author visit; skylight and circulation desk construction issue; Steve Rushin, Young Adult author are potential speakers; consider alternate location Arts of Tolland, TIS, TMS, THS?

C. **Public Awareness Committee:** Chair, Betty-Lou; Kate

- “Good News” letter to Sue King and Family
- Need United Way publicity!! Tolland Monthly now defunct? Patch? other?

D. **Finance Committee:** Eric, Linda

- No report



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E. **Marketing Committee:** Dani, Mary Jo, Linda

- Status of Marketing Plan/Nook

F. **Technology Committee:** Roger, Linda

- Roger now reviewing Tech Soup emails to TPLF email; access to others?

6. Items for review, discussion and action by the Board

- Donation for library in Phil's honor –AV Media Center; review info from Roger
- Linda touched base with Steve Werbner to let him know TPLF is considering a grant to the library for an AV Media Center which will include wiring and installation in Program room. Are there any issues in light of the roof installation we need to be aware of? Steve asked if we would consider the location for this equipment in the Hicks Community Room. The long term plan is to 1. move the Pre-school program to Parker School, 2. expand the library space to the program room, 3. move the program room to the Hicks community room. Could we consider a portable system that could be moved after the initial installation? When we have more information, we can touch base with Steve, and the computer person and see where we stand.
- Celebrate Tolland Saturday 9/17 at THS, 10-3; share table with Tolland Public Library
- Sept 8th event to honor Barbara - \$50 donation pledged; check cut?
- More permanent gift to honor Barbara (in conjunction with Friends). Discuss with Mary Anne; Betty-Lou has ideas (travel section)
- Confirm interest in reappointment for directors with terms expiring in October 2011
- Any other new items

7. Special items/ New Business

8. Announcements

- Our next regular meeting – **November 14th at 7:30 PM** in the Library Program room. Agenda – Investment advisor presentation; progress on goals; set meetings for 2012 year

9. Adjournment – before 9:30 PM