

Tolland Public Library
Board of Directors
January 26, 2009

Present: Barbara Butler, Susan Simons, Jane Sutcliffe, Paul Baran, Alison Faye Johnson
Absent: Bettye Jo Pakulis, Pat Gugliotti

1. Meeting called to order at 7:36 p.m.
2. Approval of minutes: Motion made, seconded; Approved.
3. Correspondence: None.
4. Report of the Chair – None
5. Report of the Library Director
 - 5.1. Progress of survey – 340 total responses between online and paper responses. All responses entered into online format.
 - 5.2. Focus Groups – One focus group held at library in November after story time with the Mom’s Group, one focus group held at Senior Center in December, and one focus group held at the library on a weeknight in December. There seemed to be good support for the library.
 - 5.2.1. An article was written in the reminder about the focus group meeting at the library in December.
 - 5.2.2. Will hold one more Focus Group in March / April timeframe.
 - 5.2.3. Reports from the focus groups & survey will be correlated and distributed.
 - 5.3. The copier machine will be removed on January 27th. CopyCo. Did not think it was financial feasible to keep it in the library.
 - 5.4. Parker School discussions still ongoing.
 - 5.5. Statistics were taken in July 2008 to see how the attendance was relative to 2007. Attendance and circulation were up 15%. Expect the attendance to continue to rise with the weak economic environment.
 - 5.6. Wireless wi-fi connections are all fully functional within the library.
 - 5.7. Program room repairs – Rug installation was completed. Tacked up the rug as best as possible under the cabinets.
6. Budget Update – Barbara was asked to submit 6 different budget scenarios to the Town Board. Should be no staff reductions.
 - 6.1. Haven’t bought any new books since October. Book rental program is being utilized in a smaller role than previously used.
 - 6.2. The Foundation gave \$1900 for technological upgrades in the library (items such as multimedia materials).
7. Old Business

7.1. The grant was received for \$1500 from the State Library. It has to go to a public hearing in order to be appropriated to the library.

8. New Business

8.1. The roof is leaking again.

8.2. Continuing to plan programs and events.

8.2.1. Participating in the Big Read – it is “To Kill a Mockingbird”.

8.2.2. Guitarists coming into the library to play some jazz music.

8.2.3. A lawyer will be coming in for a “How to write legal fiction” program.

8.2.4. A female lawyer will be coming in for “Anatomy of a Trial” and

“Balancing Career and Home life” programs.

8.2.5. Children’s programming: Held a “Fancy Nancy” party and will be holding a program for young boys soon.

8.3. Meeting schedule for 2009:

- April 27, 2009
- July 27, 2009
- September 21, 2009 (Changed due to Yom Kippur)

9. Meeting adjourned at 8:00 p.m.

Next meeting: April 27, 2009 in the Library Program Room at 7:30 p.m.

Respectfully submitted,
Alison Faye Johnson
Secretary