

Tolland Public Library
Board of Directors
September 22,2008

Present: Barbara Butler, Pat Gugliotti, Susan Simons, Jane Sutcliffe
Absent: Paul Baran, Allison Johnson, Bettye Jo Pakulis

1. Meeting called to order at 7:30 p.m.
2. Approval of minutes: tabled, secretary absent
3. Correspondence
 - 3.1 Notification of FOIA requirement to post agenda and minutes
4. Report of the Chair – none
5. Report of the Library Director
 - 5.1 Progress of survey – 230 responses so far
 - 5.2 Focus Groups
 - Senior Center focus group to meet November 17, 2008 at 11:30 a.m.
 - Plans to organize a Mom's Group focus group at the library in November
 - 10 respondents interested in evening meeting with the Library Director and Board
 - 5.3 Copier machine needs to be replaced. Contract expires in December and will not be renewed. Friends of the Library may be able to help.
 - 5.4 Director attended meeting to discuss various possibilities for the use of Parker School.
 - 5.5 Possibility of the library expanding into the gym.
 - 5.6 Circulation in July highest reported. Need for new counter at entrance door. Foundation will be sending out fund raising letter for that purpose.
 - 5.7 Problems with wireless access through Comcast still unresolved. They are required to provide standard access points, which now enter at the State Trooper's office. They will charge \$1400 to wire the library, but the town is willing to do it without cost once Comcast replies.

5.8 Program room repairs –rug installation needs to be completed under the cabinets. Internet access was moved to the wall for easier accessibility. Light switches rewired to allow partial lighting for programs. New caps ordered for bottom of chairs.

6. Budget update – none at this point

7. Old Business

7.1 Grant must be completed by June 30, 2009

8. New Business

8.1 Election of officers will be done through email.

9. Meeting adjourned at 7:50 p.m.

Next meeting: January 26, 2009 in the Library Program Room.

Respectfully submitted,
Susan Simons
Chair