

Present: D. Miller, H. Blade, Lyn McLeod, L. Pabst, F. Maynard, M. Atwater and P. Woods.

The meeting was called to order by Chairperson, D. Miller, at 9:02 am. The Secretary's report for September 14, 2011, was read, and L. McLeod moved to accept the minutes as written, H. Blade seconded, passed. The Treasurer's report for September 30, 2011, is as follows: rents collected - \$8,866.00, expenses - \$12,429.27, for a checking account balance of \$22,666.33, Rockville Bank Money Market - \$9,214.21, and Rockville Bank CD - \$35,685.27, F. Maynard moved to accept the Treasurers' report, L. McLeod seconded, passed.

#### OLD BUSINESS

The installation of the tile in the Community Room will be installed within the next week.

The heat Pumps for the Community Room, electrical panel upgrade and exhaust fans have not been installed yet. Access Agency has been informed and will check into this immediately.

The Waiting List was discussed and P. Woods was instructed to call the next applicants on the list.

#### NEW BUSINESS

Resident Services Coordinator, Lois Pabst, reported that she and P. Woods attended the Social Agency Forum on the Energy Assistance Program. Lois will be looking into getting someone from the Audubon Society to speak to the residents, and a thank you was extended to the volunteers from the Tolland Garden Path for all their work around Old Post Village.

Five applications were reviewed and F. Maynard moved to accept two applicants who conformed to the guidelines stated in the Application Received letter sent to each applicant, L. McLeod seconded, passed.

The Capitol Improvement Plan and the 2012 Management Plan was discussed. P. Woods reported that she and the Maintenance Man compiled a 1-year Capitol Needs Survey which will be presented to the Town Council along with the Management Plan at their next meeting to be held on October 25, 2011. This is necessary to maintain our 3% Payment in Lieu of Taxes to the Town of Tolland. A motion was made by M. Atwater approving the proposed 2012 Management Plan and present it to CHFA for their approval, H. Blade seconded, passed.

The Rockville Bank CD will be renewed for another year.

Correspondence - A letter was received from Patricia Nunez, Trudy Shirshac's daughter stating that the estate of Trudy Shirchac was unable to pay her last month's rent.

The meeting was adjourned at 10:40 am.