

Minutes of

TOLLAND HOUSING AUTHORITY August 17, 2011

Present: D. Miller, H. Blade, M. Atwater, Lyn McLeod, L. Pabst, and P. Woods.

The meeting was called to order by Chairperson, D. Miller, at 9:05 am. The Secretary's report for July 20, 2011, was read, and L. McLeod moved to accept the minutes with the correction under Old Business to change the word 'through' to 'recommended', M. Atwater seconded, passed. The Treasurer's report for July 30, 2011, is as follows: rents collected - \$9,756.00, expenses - \$9,051.93, for a checking account balance of \$23,711.23, Rockville Bank Money Market - \$9,210.34, and Rockville Bank CD - \$35,685.27, L. McLeod moved to accept the Treasurers' report, H. Blade seconded, passed.

OLD BUSINESS

The step-thru tub replacement was installed in apt. #7 on 8/12/2011 by Fiberglass Repairs & Master Bath Remodeling of Southington, CT. The Tenant is very pleased with the replacement.

The quotes for painting the Community Room and office was reviewed. M. Atwater moved to hire Thomas M. Palumbo to do the necessary work for the amount of \$2,050.00, H. Blade seconded, passed.

The waiting list was discussed and P. Woods was instructed to call the next qualified applicant.

NEW BUSINESS

Resident Services Coordinator, Lois Pabst, reported that a meeting was held on July 1st to orient residents to the new heat pumps and the use of the remote control. Also farmers market coupons have been distributed to residents who requested them. The Renters Rebate applications are completed. The RSC quarterly report was submitted to DECD.

Two applications were reviewed and L. McLeod moved to accept the applications and place on the single-unit waiting list M. Atwater seconded, passed.


The 5-year Capitol Improvement Plan was discussed. It was decided that a workshop meeting with the Commissioners, RSC, Executive Director and a knowledgeable person be held to discuss the necessary improvements needed.

The next meeting will be held on Wednesday, September 14th in the Community Room.

No Correspondence

The meeting was adjourned at 10:00 am.

Respectively submitted,


Patricia R. Woods
Acting Secretary