



## TOLLAND GREEN HISTORIC DISTRICT COMMISSION

### Application for a Certification of Appropriateness

#### Property Information

Property Address: \_\_\_\_\_  
Property Owner: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

#### Applicant Information

Applicant Name: \_\_\_\_\_  
Applicant Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

#### Project Information

Type of Building: \_\_\_\_\_  
Nature and description of work to be done as it affects exterior appearance. Attach appropriate drawing or plans giving the position of the house or structure on the site, ground plan of house with proposed addition, and all pertinent elevations showing size and style of windows, dormers, doors, exterior wall finishes, roofing material, chimneys, vents and ornamentation. *(If more space needed, attach sheet to application.)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### Estimated Start and Completion Dates:

Start: \_\_\_\_\_ Complete: \_\_\_\_\_

1. Attach a photograph of the existing structure or place to be changed as viewed from the street showing that portion of the structure to be altered, together with a drawing of the proposed alteration or change.
2. Application fee of \$75.00 must accompany application (*make checks payable to Town of Tolland*).
3. Application form, fee, plans, photograph and drawing must be submitted to **Planning & Building Department**.  
Public Hearings will be scheduled within not more than sixty-five days after the filing of an application.

*Certificate of Appropriateness will expire 1 year from date of approval.*

This application form and all accompanying plans and materials are accurate and complete:

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

-----OFFICE USE ONLY-----

|                                |  |                    |  |
|--------------------------------|--|--------------------|--|
| Received & Fee Paid:           |  | Hearing Scheduled: |  |
| Hearing Advertised:            |  | Action:            |  |
| Notice of Action to Applicant: |  | HDC Due Date:      |  |