

## Patron Code of Conduct

To ensure the safety of staff and patrons during the pandemic the following guidelines have been established:

If you are feeling ill please stay at home.

Everyone needs to wear a mask. If you do not have a mask one will be provided for you.

Social distancing of six feet should be maintained.

There will be limits on time spent in the library and there will be limits on the number of people allowed in the library at the discretion of the library staff.

The number of computers has been reduced and there is a limit on computer use of 45 minutes per day per patron. Hours for computer use are Monday thru Thursday, 10-6:45.

Curbside service will continue to be provided to patrons who cannot wear a mask or are uncomfortable entering the library. There is a limit of 10 items to be requested. Hours for curbside are Monday thru Thursday, 10-7:45, Fridays and Saturdays, 10-4:45

Please use the book drop to return materials to the library. If you are returning a game or a puzzle please place on the metal box to the right of the library entrance. All materials will be quarantined for at least 72 hours.

Copying and faxing will be done by staff on Monday thru Thursday, 10-7:45, Friday and Saturday, 10-4:45. The usual fees will apply.

Please follow all directional signs while in the library.

Adopted by the Tolland Public Library Advisory Board,  
July 27, 2020